

POLICY NO. 413

METER DEPOSIT

I. OBJECTIVE

It shall be the policy of PCRPPD, established by the Board of Directors that any new customer requesting service, and any existing customer who have been disconnected by the PCRPPD for non-payment of electrical service, shall be required to make an advance security deposit for each new or existing service. A credit check will be performed on all new service requests, unless the customer has a prior clean history with the PCRPPD, a favorable credit check will allow the service to be connected without a deposit.

II. PROVISIONS

1. All new customers shall sign an application for service and the service shall not be connected or transferred until said application is received and required meter deposit is paid. If the applicant was previously a customer and disconnected for nonpayment or moved owing a bill, such old bill shall be paid before the new service is connected.
2. The customer shall be responsible for his/her electrical energy bill until a new application is signed by the consumer taking over the service or until the service is disconnected by the PCRPPD. Service may remain connected if the owner of the property makes arrangements with the PCRPPD.
3. For all new customers, residential, non residential paying for service monthly, seasonal cabin, commercial or large power, shall be required to make an advance deposit for each new electrical service as set forth in sub-paragraph 5 below. Seasonal agricultural and irrigation are not required to make a deposit for new service as they make partial payments in advance.
4. For all services that have been disconnected for nonpayment of electrical bill, this includes all classes, shall be required to make an advance deposit as set forth in sub-paragraph 5 below. Service may be disconnected physically by service personnel or remotely from the office.
5. The minimum amount of service deposit for each respective class of service shall be as follows:

1. Residential, including trailers	\$250.00
2. Non Residential (service billed monthly that may not have a home or residence.)	\$175.00
3. Seasonal Cabin Services	\$175.00
4. Commercial, or service that is non residential in nature, where the size of the transformer could range from 25 to 75 kVa.	\$200.00
5. Commercial, or a service that is non residential in nature, where the size of the transformer could range from 100 to 500 kVa.	\$500.00
5. All large power 500 kVa or greater	\$1,000.00
6. Deposits will be held for a period of 1 year and shall not earn interest. If the consumer has a good credit record the deposit will be returned otherwise the deposit will be held until the consumer has established good credit. At the

termination of service to such customer, if the deposit has not been previously refunded, it shall first be applied against any unpaid balance of the electrical account and the remainder, if any returned to the customer.

7. In lieu of deposit, the PCRPPD shall accept a written guarantee by a customer, who is a current PCRPPD consumer in good standing, or if the consumer can provide a letter from their previous utility. The consumer guarantee will be held liable for any unpaid balance left by applicant on the guaranteed account. The consumer's guarantee is valid until all balances are paid in full upon termination of applicant's service. The consumer guarantee is responsible for payment of any delinquency or final unpaid electric bill and the existing consumer's own service shall be liable to disconnect in the event the subject's bills are not satisfactorily paid. If the consumer guarantee should fail to remain as an active consumer of the PCRPPD, the PCRPPD may require a service deposit in accordance to the policy.
8. Applicants who were previously consumers of the PCRPPD and whose credit is satisfactory in accordance with this policy shall not be required to make any deposit whatsoever.

Applicant's credit record shall be determined satisfactory by PCRPPD where previous service was provided for a period of at least 18 months within the past 3 years and applicant's record shows no written notification of disconnection to the consumer during such period, and satisfactory record of prompt payments has been established.

Connects and reconnects will be made during regular business hours. In the event a customer requests a connect or reconnect be made outside of regular business hours a charge for overtime labor will be billed, unless a reconnect charge is already being assessed. No mileage will be billed.

This policy supersedes and cancels "Meter deposit, Penalties, Reconnect and Disconnect Charges and Collection Charges applying to Electric Service" policies prior to this date.

III RESPONSIBILITY

The General Manager shall be responsible for the administration of this policy.

APPROVED BY THE BOARD OF DIRECTORS

EFFECTIVE DATE: 7/8/1994

DATE APPROVED: 7/8/1994

DATE REVIEWED: 5/8/2000

DATE REVIEWED: 6/7/2002

DATE AMMENDED: 12/9/2002

DATE AMMENDED: 3/7/2003

DATE AMMENDED: 10/5/2004

DATE AMMENDED: 11/8/2005

DATE AMMENDED: 4/8/2006

DATE AMMENDED: 4/8/2011

DATE AMMENDED: 8/8/2012

ATTEST: 